

*Quick Guide*  
for  
Transfer Members  
EFFECTIVE JUNE 2017

1. Before a meter can be transferred, the following must be completed and in our files.
  - a. Transfer Authorization - from seller, signed in front of notary public
  - b. Transfer Fee - \$50.00 - from new owner
  - c. Service Application & Agreement - completed and signed
  - d. Warranty Deed (copy) - with official courthouse record number
  - e. Easement - signed in front of a notary public
  
2. Prior to selling his/her property, membership with MVWSC may be discontinued and the membership fee refunded at the land owner's request. Membership is then discontinued. When purchased, the new owner may begin a membership and water service by paying the current membership fee instead of the transfer fee. No one may retain a membership with MVWSC on a property that they do not own.
  
3. We all have fencing and construction projects going on from time to time. We are asking you to call us before you start any construction near a water line. We will come out and mark the line. The cost will be assessed against anyone who damages a water line, unless we have marked the course of the line on the ground before construction begins.

Return Mail to:  
Mustang Valley WSC, P.O. Box 6, Cranfills Gap, TX 76637

Sincerely,



Karen Thomasy, Manager